



THE BRODHEAD WATER AND LIGHT COMMISSION HELD ITS REGULAR MEETING ON TUESDAY, MAY 20, 2025. PRESIDENT MIKE OLSON CALLED THE MEETING TO ORDER AT 3:15 P.M.

PRESENT: MIKE OLSON, CARROLL SHEAFOR, MIKE KING, COUNCIL REP PAUL NARAMORE, ED HOFF, AND TERRI CHAPMAN.

PER PHONE CALL FROM JOEL DEYOUNG OF MSA DISCUSSING A PROPOSAL (HANDOUT) TO HELP THE WATER AND LIGHT WITH ALL THE PAPERWORK NEEDED TO BORROW MONEY THROUGH THE GOVERNMENT FOR THE CITY'S WEST 3RD AVENUE WATER PROJECT. DEYOUNG WENT THROUGH THE QUESTIONS BW&L HAD CONCERNING THE PROCESS. HE LEFT THE MEETING AT 3:33 P.M. KING MADE A MOTION TO ACCEPT THE PROPOSAL AS PRESENTED AND TO AUTHORIZE HOFF TO SIGN THE AGREEMENT ON BEHALF OF THE WATER AND LIGHT COMMISSION. SHEAFOR SECONDED. MOTION CARRIED.

REGULAR MEETING CONTINUED – KING MOVED, SHEAFOR SECONDED TO ACCEPT THE MINUTES OF THE APRIL 15, 2025 MEETING AS PRESENTED. CARRIED.

THE PROFIT-LOSS REPORT FOR APRIL 2025 WAS REVIEWED, WITH SHEAFOR MOVING TO ACCEPT THE APRIL REPORT AS PRESENTED, INCLUDING CHECKS #3546, 3547, 20995 THROUGH 21128 AND 8490 THROUGH 8507. KING SECONDED. CARRIED. THE DELINQUENT LIST WAS REVIEWED.

THE COMMISSION THEN WENT THROUGH THE HANDOUTS OF THE 2025 PROJECTED ELECTRIC AND WATER BUDGETS. SHEAFOR MADE A MOTION TO ACCEPT BOTH BUDGETS, AS PRESENTED. KING SECONDED. MOTION CARRIED.

OLD BUSINESS: NONE

NEW BUSINESS: OPENPOINT INVENTORY SOFTWARE – (HANDOUT) THE COMMISSION DISCUSSED INVENTORY SOFTWARE PROPOSAL OF \$19,500.00 FOR INITIAL INSTALLATION AND A \$475.00 MONTHLY FEE. KING MOVED TO ACCEPT THE PROPOSAL, SHEAFOR SECONDED. MOTION CARRIED.

A HANDOUT WAS GIVEN TO THE COMMISSION BY HOFF EXPLAINING THE COSTS TO JOIN THE MEUW SAFETY PROGRAM. SHEAFOR MADE A MOTION TO JOIN MEUW SAFETY PROGRAM AS PROPOSED, KING SECONDED. MOTION CARRIED.

SUPERINTENDENTS COMMENTS – HOFF GAVE COMMISSION A COPY OF THE LETTER DRAFTED BY THE CITY ATTORNEY FOR CUSTOMERS WHO HAVEN'T REPLIED TO THE WATER AND LIGHT'S REQUEST TO GET THEIR WELL TESTED AND GIVEN PROOF. THIS IS A DNR REQUIREMENT THAT MUST BE DONE. THESE LETTERS HAVE BEEN SENT OUT. UPDATED THE COMMISSION ON THE WATER RATE STUDY.

CITY COUNCIL REP'S COMMENTS – NONE.

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, JUNE 17, 2025 AT 3:15 P.M.

SHEAFOR MADE A MOTION TO ADJOURN THE MEETING AT 4:02 P.M., KING SECONDED. CARRIED.

*TERESINA CHAPMAN, EXECUTIVE ASSISTANT
BRODHEAD WATER AND LIGHT COMMISSION*