



THE BRODHEAD WATER AND LIGHT COMMISSION HELD ITS REGULAR MEETING ON TUESDAY, APRIL 21, 2026. PRESIDENT MIKE OLSON CALLED THE MEETING TO ORDER AT 3:00 P.M.

PRESENT: MIKE KING, MIKE OLSON, ED HOFF, TERRI CHAPMAN AND BETHANY RYERS.
ABSENT: JARED ARN AND CITY COUNCIL REPRESENTATIVE.

RYERS WAS CALLED ON TO START THE MEETING. DISCUSSION ON AUDIT REPORTS AND MANAGEMENT LETTER ALONG WITH RATE OF RETURN GRAPH. RYERS EXCUSED HERSELF AT 3:08 P.M. KING MOVED TO ACCEPT THE 2025 AUDIT REPORT AND MANAGEMENT LETTER, OLSON SECONDED. MOTION CARRIED.

KING MADE A MOTION TO ACCEPT THE MINUTES OF THE MARCH 24, 2026 MEETING AS PRESENTED. OLSON SECONDED. CARRIED.

KING MOVED TO ACCEPT THE PROFIT-LOSS REPORT FOR MARCH 2026 INCLUDING CHECKS #3590, 21599 TO 21662 AND 8647 TO 8667 AND PAGE 7 SHOWING THE OVERTIME FOR QUARTER 1 OF 2026. OLSON SECONDED. MOTION CARRIED. THE DELINQUENT LIST WAS REVIEWED.

CHAPMAN ASKED THE COMMISSION TO APPROVE THE 2025 ELECTRIC AND WATER BUDGET SUMMARIES PRESENTED AT LAST MEETING. KING SO MOVED AND OLSON SECONDED. CARRIED. KING THEN MOVED TO ACCEPT THE PROPOSED 2026 ELECTRIC AND WATER BUDGETS AS PRESENTED, OLSON SECONDED. MOTION CARRIED.

OLD BUSINESS:

HANDBOOK UPDATES – CHAPMAN HANDED OUT A REVISED PAGE 6 OF THE EMPLOYEE HANDBOOK WITH VACATION BREAKDOWN AS CHANGED ON JANUARY 1, 2026. KING MOVED TO ACCEPT, OLSON SECONDED. CARRIED. COMMISSION MADE CHANGES ON OTHER PAGES FOR NEXT MEETING’S APPROVAL.

NEW BUSINESS:

SUPERINTENDENT COMMENTS – HOFF INFORMED THE COMMISSION THAT THE ROOF ON THE WATER AND LIGHT SHOP IS IN NEED OF REPAIRS AND HE IS GETTING MORE INFO AND COSTS FOR THIS. HOFF THEN DISCUSSED SELLING THE BUSH HAWG ATTACHMENT FOR THE SKIDLOADER AND PURCHASE A SMALL WALK BEHIND BUSH HAWG. COMMISSION AGREED.

NO CITY COUNCIL REP. WAS PRESENT.

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, MAY 19, 2026 AT 3:00 P.M.

KING MOVED TO ADJOURN MEETING AT 4:00 P.M., OLSON SECONDED. CARRIED.

*TERESINA CHAPMAN, EXECUTIVE ASSISTANT
BRODHEAD WATER AND LIGHT COMMISSION*