



THE BRODHEAD WATER AND LIGHT COMMISSION HELD ITS REGULAR MEETING ON TUESDAY, DECEMBER 16, 2025. PRESIDENT MIKE OLSON CALLED THE MEETING TO ORDER AT 3:15 P.M.

PRESENT: MIKE KING, CARROLL SHEAFOR, MIKE OLSON, CITY COUNCIL REP. PAUL NARAMORE, ED HOFF AND TERRI CHAPMAN. ALSO IN ATTENDANCE WERE JARED ARN AND TOM SIMPSON.

KING MOVED TO ACCEPT THE REGULAR AND EXECUTIVE MEETING MINUTES OF THE NOVEMBER 18, 2025 MEETINGS, SHEAFOR SECONDED. MOTION CARRIED.

THE PROFIT-LOSS REPORT FOR NOVEMBER 2025 WAS REVIEWED WITH SHEAFOR MOVING TO ACCEPT THE REPORT, AS PRESENTED, INCLUDING CHECKS #3577, 3578 AND 21410 TO 21459, AND 8292 THROUGH 8604. KING SECONDED. MOTION CARRIED. THE DELINQUENT LIST WAS REVIEWED.

CHAPMAN TOLD THE COMMISSION THAT THE AUDIT FOR 2025 IS SCHEDULED FOR JANUARY 21 – 23, 2026.

OLD BUSINESS:

THE CITY DRAFTED A WELL ORDINANCE THAT WILL MAKE SURE THAT PERSONS WITHOUT CITY WATER MUST HOOK UP TO CITY WATER IF A WELL HAS GONE DRY AND HAVE ACCESS TO CITY WATER. THE ORDINANCE WAS APPROVED AT CITY COUNCIL ON MONDAY, DECEMBER 15, 2025.

NEW BUSINESS:

WPPI HAS SUGGESTED THAT WE UPDATE OUR ELECTRIC RATES MORE OFTEN TO KEEP COSTS LOWER. THEY WILL BE ABLE TO ASSIST US WITH A SIMPLIFIED RATE INCREASE STUDY. HOFF TO LOOK INTO THE COSTS INVOLVED.

HOFF DISCUSSED THE ISSUES OF UNKNOWN WATER SERVICE FOR REPORTING TO THE DNR. WE WILL NEED TO FIND OUT WHAT THE UNKNOWN LATERALS FROM THE HOUSE TO THE WATER MAIN IS MADE OF. COMMISSION WAS IN AGREEMENT, THAT WATER TESTS BE PAID BY BWL FOR UNKNOWN UTILITY OWNED LATERALS IF REQUESTED BY CUSTOMERS.

SUPERINTENDENTS COMMENTS – HOFF WAS AUTHORIZED TO SIGN A WAIVER OF LIEN FROM KT MILLING FOR THE ELECTRIC SERVICE EXTENSION INSTALLED BY BWL.

FOUND OUT THAT THERE IS A WAITING PERIOD BEFORE INSURANCE IS AVAILABLE TO NEW EMPLOYEES. SHEAFOR MADE A MOTION TO APPROVE PAYMENT OF AMOUNT EQUAL TO THE REGULAR PREMIUM TO COVER LINDROTH UNTIL EFFECTIVE JANUARY 1,2026. KING SECONDED. MOTION CARRIED.

COUNCIL REPS COMMENTS – THANKED WATER AND LIGHT FOR QUICK RESPONSE TO REQUEST FOR INFORMATION FOR THE CITY.

SIMPSON HANDED OUT A LETTER FROM CITY ATTORNEY CLARIFYING MORE INFORMATION REGARDING THE PUBLIC FIRE PROTECTION CHARGE ON VACANT LOTS IN THE CITY. THE MAYOR WILL WORK WITH THE TAX ASSESSOR TO GET A LIST OF THOSE PROPERTIES.

THE CITY IS ASKING THE WATER AND LIGHT TO ACCEPT THE FULL AMOUNT OF THE WATER GRANT LOAN WITH A 50% LOAN FORGIVNESS TO HELP COVER COSTS FOR THE WEST THIRD AVENUE STREET PROJECT. IN RETURN, THE CITY IS WILLING TO PAY THE LOAN FOR THE WATER AND LIGHT. KING MOVED TO APPROVE, SHEAFOR SECONDED. MOTION CARRIED.

THIS IS CARROLL SHEAFOR'S LAST COMMISSION MEETING AND HE WAS GIVEN A LIGHT BULB TROPHY IN APPRECIATION FOR HIS 10.5 YEARS OF SERVICE AS A BRODHEAD WATER AND LIGHT COMMISSIONER. WE WILL MISS HIM!

NEXT MEETING IS SCHEDULED FOR TUESDAY, JANUARY 20, 2026 AT 3:15 P.M.

SHEAFOR MOVED TO ADJOURN MEETING, KING SECONDED. CARRIED.
ADJOURNED AT 3:44 P.M.

*TERESINA CHAPMAN, EXECUTIVE ASSISTANT
BRODHEAD WATER AND LIGHT COMMISSION*